

**WEATHERIZATION ASSISTANCE FOR LOW-INCOME PERSONS  
PUBLIC HEARING  
DRAFT MINUTES**

**Tuesday, May 13, 2014, 10:00 A.M.**

**Attendees:**

Michelle Bermudes, OEP  
Evelyn Billings, OEP  
Russell Clark, Constituent  
Gloria Dunagan, CAHRA  
Alexander Fillers, Constituent  
Michael Frary, OEP  
Kevin Hengehold, ACAA  
Amy Jacobson, MCHSD  
Astrid Olafsen, Constituent  
Vinny Pedalino, Foundation for Senior Living  
Yvonne Seel, Maricopa County  
Katie Smith, Foundation for Senior Living  
Bonnie Temme, SRP  
Les Woody, OEP

**OPENING**

Meeting was called to order at 10:05 a.m.

**INTRODUCTIONS**

GOEP Staff: Michael Frary, Weatherization Program Manager; Evelyn Billings, Michelle Bermudes, Les Woody

**BUSINESS**

- Proposed State Plan Distribution for Program Year 2014-2015 Funds

Michael Frary: Total funding for subgrantees is \$748,222 per the formula devised with the subgrantees and the State and it will continue this way for the next few years. The State has some new requirements under Training and Technical Assistance. Requirements come from DOE to require a Quality Control Inspector and a Quality Control Inspection. In the State Plan each agency will have six (6) months to develop a plan to address the Quality Control Inspection. After six (6) months we will send people to training at the Foundation for Senior Living Southwest Training Center. It will be described in further detail in the State Plan. One other change will be ASHRAE 62.2-2013 noted in the Health and Safety part of the Plan.

**COMMENTS**

Bonnie Temme (SRP): Can you confirm the time frame: the \$748,222 needs to be spent in which year? It states Program Year '14 and Fiscal Year '15.

Michael Frary: It is per the State Fiscal year which is the upcoming Fiscal Year '15 which runs from July 1, 2014 and ends June 30, 2015. The Program Year is how DOE describes it and it is the upcoming Program Year with the same dates but they emphasize the year that the program begins.

Astrid Olafsen (Constituent): I represent a low income household with a disabled resident and I have been having difficulty contacting the correct agency to receive services. I have been in contact with the Tempe Community Action Agency and have been unable to get signed up to receive services.

Michael Frary: Maricopa County is the provider for all of the county except the City of Phoenix and the City of Mesa.

Astrid Olafsen: Other information is that I want to apply for attic insulation but I was told they will only provide weather-stripping around the doors and windows. Our home needs more than this to be able to afford the summer utility costs.

Michael Frary: The way the program works is that they will perform an initial energy audit to check the building science of the home including a blower-door test, and depending on the results of the audit they could possibly find that insulation will be installed. I will get with you after the meeting and provide you with the correct phone numbers of the people with Maricopa County to get you on the right path to receiving service.

Yvonne Seel (MCHSD): Under the Health and Safety section, can you confirm that we need to be certified since we don't have in-house crews and therefore we don't "touch" a house? It seems that since we don't have anyone that does that type of work, and that the work is all performed by hired contractors, that our agency would not need to pay for the certification since we do not have anyone who would perform that work, and that the contractors would need the certification.

Vinny Pedalino (FSL Home Improvement): I think that since the key word is 'work' they likely will not need it.

Yvonne Seel: In the Training and Technical Assistance section, do you want us to keep track of the training we have annually? There may be a lot of paperwork associated with having the track all of the trainings that all of our employees receive.

Michael Frary: At the State level we will develop a single form that will be filled in for each employee with their list of certifications and expirations so we have the information in our files when DOE does their auditing at our office.

Vinny Pedalino: At the Southwest Training Center we keep track of all training each person receives with us if that will help you at your agencies.

Katie Smith (FSL Home Improvement): How far down does the list of training credentials go?

Michael Frary: At Maricopa County for example, they will need to keep the information in-house regarding trainings like Lead Safety, OSHA, Building Analysts, and keep the list of contractors.

Kevin Hengehold (ACAA): Are the highest and lowest Savings to Investment Ratio (SIR) values available publicly?

Michael Frary: Yes. The value depends on the climate zone. It is in the State Plan and I can give you a copy after the meeting.

Vinny Pedalino: If there are any changes to the State Plan, will they have to be submitted to DOE?

Michael Frary: Yes.

Vinny Pedalino: Does it (the State Plan) have to get approved by DOE before we get funded?

Michael Frary: Yes.

Vinny Pedalino: Can we use LIHEAP funds if we don't get the DOE funds by end of this fiscal year?

Michael Frary: LIHEAP funds can't be discussed at this meeting. You will need to spend your DOE funds by the end of June 2014 which is the end of this fiscal year.

## **ADJOURN**

Meeting was adjourned at 10:22 a.m.